



**INTERNATIONAL
PARALYMPIC
COMMITTEE**

PARA SPORT EQUIPMENT GRANT

GUIDELINES 2025

CONTENTS

1	Introduction	3
2	Grant purpose and expected outcomes	3
3	Funding details	4
3.1	Funding amount.....	4
3.2	Payment procedures.....	4
4	Eligibility.....	5
4.1	Eligible NPCs	5
4.2	Eligible costs	5
4.3	General eligibility.....	5
4.4	Ineligible costs.....	6
5	Selection	6
5.1	Non-competitive grant	6
5.2	Competitive grant - winter sport.....	6
6	Timeline.....	7
7	Submission of applications.....	8
7.1	Narrative proposal.....	8
7.2	Financial proposal	8
7.3	Grant agreement	9
8	NPC responsibilities.....	9
9	Reporting.....	9
10	Contact information.....	10

1 INTRODUCTION

For the next four years (2025-2028), the IPC will deliver a wide range of transformational sport development initiatives to its members as part of the Sport for Mobility (SfM) project. Benefitting all IPC members, the primary aim of the SfM project is to advance the work and capabilities of IPC members in three priority areas:

Athletes

Supporting athletes is at the core of the IPC's programming. This area will develop the fundamental building blocks for long-term success, including talent identification, competition opportunities, and access to mentors, coaches and classifiers.

Leaders

The success of athletes relies on the dedication and leadership of changemakers within the Paralympic Movement. Initiatives in this area support the development of disability inclusion champions equipped to drive positive social change worldwide through Para sport.

Participation

Initiatives in this area focus on working with IPC members to create opportunities for persons with disabilities to engage in Para sport, many of them for the first time.

As part of the SfM project, the IPC is offering eligible National Paralympic Committees (NPCs) the opportunity to apply for a Para Sport Equipment Grant which features two categories: (1) a non-competitive Grant of up to EUR 10,000 focussing on winter and summer sports and (2) a competitive Grant – winter sports of up to EUR 10,000 focussing solely on winter sports. See section 5 for further details.

The Grant is explained in further detail in this Grant Guidelines document.

For the avoidance of doubt, the decision to award a Grant is at the IPC's discretion, i.e. there is no right to receive a Grant.

2 GRANT PURPOSE AND EXPECTED OUTCOMES

The purpose of the Para Sport Equipment Grant is to empower NPCs to support Para athletes by providing access to essential equipment for training and development. This equipment plays a critical role in supporting athletes to advance along the performance pathway toward qualification for the Paralympic Games.

Through this initiative, the IPC seeks to expand access to Para sport, elevate the quality of training environments, and ultimately enhance the competitive performance of Para athletes.

3 FUNDING DETAILS

3.1 FUNDING AMOUNT

NPCs can apply for funding in one or both of the following categories:

1. Non-competitive Grant: of up to EUR 10,000 focussing on winter and summer sports.
2. Competitive Grant – winter sports: a competitive Grant of up to EUR 10,000 focussing solely on winter sports.

The Grant must be used to purchase equipment that enables the practicing of Para sport and is:

- Para sport-specific;
- Competition-specific; or
- National-level classification-specific.

For specific examples of eligible equipment, as well as a list of suppliers per Para sport, please see Annex 1.

The maximum funding amount available per NPC is up to EUR 10,000 in each of the two categories defined above to purchase at least one piece of equipment that can be used by at least two athletes and/or cover equipment-related costs (listed in section 4.2 Eligible costs). Successful applications will ordinarily be processed for payment within eight weeks.

If an NPC purchases equipment without having received prior approval of their application from the IPC, there is no guarantee that the NPC will receive a reimbursement for purchase costs.

3.2 PAYMENT PROCEDURES

The IPC is not responsible for reimbursing currency exchange gains/losses incurred by NPCs. Any currency exchange gains/losses must not be included in budgets and actual reports. The IPC will, however, bear any bank transfer costs associated with the payment of the Grant.

The Grant will be paid by the IPC to the NPC by means of bank transfer to the bank account provided by the NPC in its application, in instalments as outlined below:

- **First instalment:** 80 per cent of the Grant will be paid within 30 days of both parties signing an agreement documenting the terms of the Grant (the "Grant Agreement").

- **Second instalment:** 20 per cent of the Grant will be paid upon the IPC's approval of the final reports which must be submitted in accordance with the Grant Agreement (see also section 9).

4 ELIGIBILITY

4.1 ELIGIBLE NPCs

Only NPCs that receive an email from the IPC inviting them to participate in the call for applications are eligible to apply for the Para Sport Equipment Grant. In addition, the NPC must be in good standing with the IPC and have no outstanding IPC Grant reports or unresolved issues from previous IPC Grants.

4.2 ELIGIBLE COSTS

The costs below are eligible for the Para Sport Equipment Grant (but subject to the various conditions set out in this section 4 and this Grant Guidelines document):

- Para sport equipment
- Competition-specific sport equipment
- National-level classification equipment
- Shipment and delivery of equipment
 - International and domestic freight charges
 - Customs clearance fees and import duties
 - Insurance during transit
 - Packaging and handling costs directly related to the equipment
- Training and competition kits
 - Only training and competitions kits comprised of "low value items" (see definition in section 4.4), that include footwear, uniforms and other essential apparel are eligible under this Grant.

Equipment must be shared-use, not tailored to a single athlete; with the sole exception of "low-value item" training and competition kits as described above.

Any item not listed above will be considered ineligible. The IPC has sole discretion to determine whether a cost is eligible or not (see also section 4.4).

4.3 GENERAL ELIGIBILITY

To be eligible for the maximum funding amount of up to EUR 10,000 in each of the two categories defined in section 3.1, applicant NPCs need to meet the following criteria:

Category	Criteria
Low & high-value items	• Low-value: lower than EUR 450 per item • High-value: higher than EUR 450 per item

Ownership	• NPC retains full ownership • Equipment cannot be transferred or resold • Must be used only for approved purposes • Low-value/consumables must be disposed of when they reach the end of their useful life
Verification	• Financial & narrative reporting required (with photos) • NPC must retain purchase records • IPC may request evidence at any time • Failure to verify high-value item ownership may require reimbursement by NPC to the IPC
Shipment	• Reasonable shipment costs eligible • NPC encouraged to choose cost-effective options
Storage	• Secure location • Protected from environmental damage • Accessible to athletes • Basic inventory system • Compliance with local safety regulations

For a full list of terms and conditions, please see the Grant Agreement.

4.4 INELIGIBLE COSTS

Generally, excessive, unnecessary, or careless expenditures are not eligible for funding. Also, costs that contradict the purpose of this Grant, as outlined under section 2, are not eligible. Additionally, please note that for reporting purposes, informal and illegible receipts and invoices related to costs incurred during implementation will not be eligible for funding. Please note that the IPC reserves the right to determine which costs are considered ineligible during application review and during review of annual reporting/audits.

5 SELECTION

5.1 NON-COMPETITIVE GRANT

To be awarded the full available amount of EUR 10,000 to cover eligible equipment purchase for winter or summer sports, NPCs must meet all eligibility criteria outlined in section 4.

5.2 COMPETITIVE GRANT - WINTER SPORT

Grant applications in this category will be evaluated against the criteria in the table below. These criteria prioritise projects that deliver the greatest impact for athlete development and the growth of winter Para sports globally, with a focus on advancing diversity of representation.

Category:	Criteria:
Reach	Number of athletes benefitting
Alignment with grant purpose	How well the proposed project addresses winter sport development. This can include various aspects of diversity of representation, such as: • Participating nations: implemented in regions or countries with limited existing winter Para sport programming. • Impairment type: the extent to which the project increases participation of different impairment types. • Gender representation: the extent to which the project increases participation or opportunities for female athletes.

6 TIMELINE

Phase	Date
Announcement and call for applications	18 December 2025
Application deadline	13 February 2026
Communication of results	Ordinarily up to eight weeks after the respective application deadline
Bank transfer of Grant to NPC	Ordinarily up to four weeks after the communication of approval
Grant implementation period by NPC	1 April 2026 to 31 October 2026
Grant reporting	30 November 2026 – deadline to submit the report; the final instalment is contingent upon its acceptance by the IPC
	31 December 2026 – deadline to submit optional report including details on the use of equipment, photos, and impact stories in an easy-to-use format

7 SUBMISSION OF APPLICATIONS

To apply for Para Sport Equipment Grant, please complete the application form using the link below.

[PARA SPORT EQUIPMENT - APPLICATION FORM – Fill in form](#)

Please read carefully all sections of this Guidelines document before completing the Application. For documentation purposes, it is recommended to print and/or save the application form; the option to do so is available after pressing the 'submit' button.

Keep in mind that the narrative proposal and the financial proposal must be submitted by one of the legal representatives of the NPC, taking into consideration the information related to the general eligibility described in section 4.3 and the eligibility of costs described in sections 4.2 and 4.4 above.

7.1 NARRATIVE PROPOSAL

The online application form must be submitted as per the timelines in section 6. For the successful completion of the form, it is strongly recommended to first gather all the necessary information to complete the form. The following information is required:

- Personal information of the person completing the application form (must be the legal representative of the NPC that will sign the Grant Agreement).
- Equipment details (sport, equipment name, manufacturer, and intended use).
- Estimated number of athletes who will benefit from the equipment.
- Logistics company name and estimated delivery time for shipment.
- Storage description (type of storage facility, ownership status (e.g., NPC-owned, rented), and conditions of use (e.g., security, accessibility), with photos to support description.
- Budget information (see more details in the following section).

7.2 FINANCIAL PROPOSAL

The financial proposal is embedded in the online application form available through the link shared above in section 7. It is recommended that the NPC gathers all information of costs before completing the form because this information is required in order for the NPC to apply for a Grant. This includes:

- Considering and using current prices for equipment
- Considering and using current prices for equipment transportation

NPCs must obtain a quotation locally or internationally and include this as part of their application. If the quotation is submitted for international purchase, the NPC

must budget for shipping, delivery, customs and import fees, insurance during transit and any other packaging and handling costs that are required.

The proposed costs must be quoted in Euros. Please use the [Oanda Currency Converter](#) for an accurate exchange rate.

7.3 GRANT AGREEMENT

Please fill in, sign and upload to the online form a copy of the Para Sport Equipment Grant Agreement that was provided with the application package.

8 NPC RESPONSIBILITIES

The NPC is solely responsible for all matters related to the selection, purchase, shipment, maintenance, appropriate storage and (sustainable) disposal of the equipment.

Any questions related to the delivery logistics, equipment usage, or operational issues should be directed to the respective supplier and shipping company.

9 REPORTING

NPCs that receive the Grant must submit a narrative and financial report to the IPC according to the timeline in section 6. A link to the online reporting form to collect all reporting information will be made available to the NPC upon signature of the Grant Agreement. The online report form requests equipment-specific information as well as the financial expenses made per equipment item. Only one online report form must be completed, regardless of the number of items that were purchased. A section for each item is available in the online form.

For the financial reporting, for any expenses in currencies other than the Euro, please note that the Euro exchange rate to be used in the financial report must correspond to the rate as per the total amount of local currency made available to the NPC by its bank upon receipt of the Grant transfer (i.e. the rate used by the bank to convert the Grant transfer into local currency).

Complete and accurate books and records, as well as all original supporting documents, must be kept by the NPC. The NPC must keep all original receipts, or legible copies, of all purchases made in relation to the equipment purchase. The IPC reserves the right to request receipts and/or any other supporting documents for any Grant expenses at any time.

The NPC must be able to meet any request from the IPC to verify the use of the equipment at any moment during the implementation period; for high value items, this period is extended up to five years after the grant has been reported.

In addition to the online reporting form, the NPC must upload a list of equipment, pictures of the equipment, and receipts.

Should an NPC not fulfil the reporting requirements, it will receive an invoice to pay the determined amount back to the IPC. If the invoice remains unpaid, the relevant member sanction procedures will be applied.

Audit right:

The IPC reserves the right to request additional documents (e.g., invoices, receipts, photographs) to support the narrative and financial reports. The IPC also reserves the right to withhold payments if it suspects the improper or ineffective use of funds.

10CONTACT INFORMATION

In case of difficulties completing the Grant application form, or if you have questions, please contact the respective IPC Membership Programmes Co-ordinator listed below per region before the submission deadline, and please copy programmes@paralympic.org:

- Africa – Hajar Abouhanifa (hajar.abouhanifa@paralympic.org)
- Americas – Alejandra Aybar (alejandra.aybar@paralympic.org)
- Asia and Oceania – Anna Derechi (anna.derechi@paralympic.org)
- Europe – Ludovica Tramontin (ludovica.tramontin@paralympic.org)



**INTERNATIONAL
PARALYMPIC
COMMITTEE**

ANNEX 1: EXAMPLES OF ELIGIBLE EQUIPMENT

The following list provides details on the types of equipment that are eligible as well as examples. Requested equipment must be:

- Para sport-specific (e.g., powerlifting bench, starting blocks for athletics, table tennis table);
- Competition-specific (e.g., throwing frames, eye masks); or
- National-level classification-specific. For example:
 - Physical impairments:
 - Reflex hammer.
 - Segmometer.
 - Goniometer.
 - Vision impairment:
 - LogMAR test chart ([example](#)).
 - Berkeley Rudimentary Vision test chart ([example](#)).
 - Ophthalmic trial frame.
 - Set of trial lenses.
 - Mars contrast sensitivity test charts ([example](#)).
 - Intellectual impairment:
 - Textbook and resources for delivering the Wechsler Intelligence Scales (examples for [adults](#) and [children](#)).
 - Textbook and resources for delivering the Vineland Adaptive Behaviour Scales ([example](#)).

In addition, to support NPCs in their selection of equipment, the IPC has liaised with its International Federation (IF) members to create [this list](#) of equipment suppliers per sport, including, in some cases, discount codes that IFs have negotiated.